

# Role description for Regional Representatives

## Introduction

The role of Regional Representatives is set out in the Articles of Association, British Rowing's Rowing Regulations and the Governance Handbook which are British Rowing's governance documents and can be found on the [Governance page](#) of British Rowing's website

## Role Description:

1. Reports to the Regional Chair for day to day matters and Regional Representatives are responsible to the members of the Region (who elect them) for their constitutional role at AGMs and EGMs.
2. Is a Member of British Rowing Limited and therefore has the right to:
  - (i) Attend and vote at all General Meetings of British Rowing, (AGM or EGM).
  - (ii) Appoint up to four Directors to act as part of the British Rowing Board;
  - (iii) Appoint the Deputy Chair of the Sport Committee;
  - (iv) Nominate to the to the Board (which decides on their appointment )
    - An Honorary President for a term of 3 years;
    - any number of Honorary Vice Presidents either for terms of 3 years each or for life; and
    - the Honorary Rowing Safety Advisor.
  - (v) Pass a resolution to remove Directors from the British Rowing Board.
3. Must have knowledge of and comply with British Rowing's Regulations, Code of Conduct and Code of Ethics and Behaviours, Safeguarding Policy.
4. In addition Regional Representative may be required to perform some or all of the following:
  - a) Liaise directly with Clubs / Events in division to inform opinions presented at regional council meetings.
  - b) Build a strong working relationship with key volunteers.
  - c) Disseminate and interpret key information from national committees and NGB to Clubs and Events.
  - d) Escalate key issues through Regional Committee and Chair relevant to NGB.
  - e) Distribute safety, safeguarding critical or beneficial information to clubs and events.
  - f) Identify opportunities to Club / Event objectives in Region.
  - g) Provide initial point of contact for requests of support from Region or NGB.

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- h) Identify club and event needs and support, acting as a critical friend.
- i) Be prepared to take on ad hoc / non-voting role within clubs and events
- j) Support clubs in their Region to discuss and mediate informally when issues arise
- k) Liaise with other Regional Reps to ensure own and others talents / specialist areas are utilised.
- l) Provide (Via Regional Chair or Deputy Chair) information and good news stories from own clubs to BR for promotion.
- m) Identify and support appropriate projects for support from Regional funds.

### **Desirable Skills / Qualities** :

Interpersonal and communication skills.

Extensive knowledge of the sport of Rowing.

Experience of being on a Club Committee

Able to travel to clubs as appropriate.

Able to communicate effectively across range of volunteers and staff at clubs and events.

Able to represent the views of the Region, its clubs and events as required at strategic meetings within BR.

Ability to promote high standards of sportsmanship, E&D and behaviour across the sport.

Experience of conflict resolution helpful.

### **Responsibility:**

Attend Regional Reps meetings, Regional Committee Meetings as required and BR AGM and EGMs.

Regularly liaise with clubs in own Region and with Representatives from other regions on matters of mutual interest and to provide help and support as necessary.